

**Minutes of a Meeting of the Mid Sussex District Council Cabinet  
Grants Panel held on Monday, 15 September 2014  
from 4.30 p.m. to 5.10 p.m.**

**Present:** Councillors: Jonathan Ash-Edwards  
Pru More  
Christopher Snowling

**Also Present:** Councillors Gary Marsh and Norman Webster.

**1. ELECTION OF CHAIRMAN**

It was proposed by Councillor Jonathan Ash-Edwards and seconded by Councillor Pru Moore that Councillor Christopher Snowling be elected as Chairman of the Panel for 2014/15.

**RESOLVED**

That Councillor Christopher Snowling be elected Chairman of the Cabinet Grants Panel for 2014/15.

**2. APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor Christopher Snowling and seconded by Councillor Pru Moore that Councillor Jonathan Ash-Edwards be appointed Vice-Chairman of the Panel for 2014/15.

**3. SUBSTITUTES**

The Panel noted that no substitutes had been appointed in accordance with Council Procedure Rule 4 – Substitutes at meetings etc.

**4. APOLOGIES**

None.

**5. DECLARATIONS OF INTEREST**

None.

**6. MINUTES**

The Minutes of the meeting of the Panel held on 22 April 2014 were approved as a correct record and signed by the Chairman.

**7. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL**

Representations had been received from Councillor Sue Hatton supporting the application from the Hassocks Community Partnership and Councillor Peter Martin supporting the applications for the Hassocks projects.

## 8. CORPORATE GRANT SCHEMES

The Panel received a report that presented 25 Facility, Community and Economic Development, Small Revenue and Spotlight grant applications under the Corporate Grants Schemes.

Lin Parkinson, Community Development Officer and Elaine Clarke, Community Leisure Officer, introduced the Facility Grants Schemes, Community and Economic Development Grants, Small Revenue Grants and Spotlight applications grants and noted the Corporate Grant Assessment Group's recommendations relating to individual applications, as set out below:-

### Facility Grants

Organisation	Purpose for which award is sought	Award Suggested
Copthorne Sports and Community Association	Grounds maintenance equipment	£15,163
Crawley Down Cricket Club	Upgrading of the outdoor net Facilities	£500
Crawley Down Football Club	Maintenance equipment and catering stand	£15,000
Bolnere Village Community Partnership	Kitchen Appliances, Electrical Equipment, Tables and Chairs	£9,000
East Grinstead Tennis and Squash Club	Cavity Wall Insulation	£3,242
Felbridge and Sunnyside Cricket Club	Cricket Pitch Roller	£1,000
Worth Parish Council	Car Park Improvements	£62,799
<b>Total</b>		<b>£106,704</b>

### Community and Economic Development Grants

Organisation	Purpose for which award is sought	Award Suggested
Church of the Transfiguration	Building Extension	£12,265
Hassocks Community Association/Adastra Hall	Replacement Curtains	£1,909
Hassocks Community Partnership	Contribution towards six month pilot project to extend opening hours of cycle hire shop	£4,000
Turners Hill Parish Council	Kitchen Appliances and General Upgrading of Facilities at The Ark	£13,730
Burgess Hill Town Council	Contribution towards Plaque and Memorial Event in Memory of Belgium WW2 Pilot	£1,000
Haywards Heath Town Team Community Interest Company	Costs in relation to "Village Fete"	£500
Haywards Heath Town Team Community Interest Company	Contribution towards 2015 Haywards Heath Bike Ride Event	Nil
<b>Total</b>		<b>£33,404</b>

### Small Revenue Grants

Organisation	Purpose for which award is sought	Award Suggested
Circles Network	Contribution towards setting up three rural Time Banks	£3,000
East Grinstead Flower Club	Contribution towards Flowers in the Community Event	£250
Mid Sussex Sinfonia	Children's Open Day	£500
Sussex Chorus	Family Carol Concert	Nil
<b>Total</b>		<b>£3,750</b>

### Spotlight Grants

Organisation	Purpose for which award is sought	Award Suggested
6 <sup>th</sup> East Grinstead Guides	Camping and map reading Equipment	£500
Bolney Rovers Football Club	Training Equipment for Junior Side	£500
Bolnore Football Club	Training Kit and Referee/First Aid Coaching	£500
Cuckfield Lawn Tennis Club	Tennis Court Dividing Nets	£518
Hassocks Community Association	New Table Tennis Table	£379
Haywards Heath Harriers	Junior Club Competition Awards and Certificates	£450
Haywards Heath Youth CIC	Circus Skills Workshops	£500
<b>Total</b>		<b>£3,347</b>

During consideration of the items the Panel raised a number of points which Officers clarified.

The Panel noted that the awards to the Church of the Transfiguration, Pyecombe and Turners Hill Parish Council exceeded the maximum grant of £5,000 for the schemes as detailed in the guidelines. They also noted that there are no S106 contributions available for capital improvements to community facilities in Pyecombe and Turners Hill.

The Panel considered the application from Crawley Down Football Club and did not think it was appropriate to use Section 106 funding for the catering unit, but agreed to fund the full cost of the grounds maintenance equipment as good maintenance will increase the playing capacity.

With regard to the application from Turners Hill Parish Council, the Panel recognised that the building is currently well used but needs refurbishment to ensure it remains popular and as a result decided to offer the full amount (exclusive of VAT) needed to complete the works.

When considering the application from the Cuckfield Lawn Tennis Club for court dividing nets, a Member sought clarification on who would benefit from the netting and the Panel agreed that consideration of this item be deferred pending clarification from the Club that it is

a non-profit making organisation. The Panel agreed that the Chairman of the Panel be delegated to grant the award.

## **RESOLVED**

That:-

- (1) a Facility Grant of £3,242 (75% of the total project cost) be awarded to the East Grinstead Tennis Squash and Racketball Club to purchase cavity wall insulation, which is made up of £3,046 (P35/680 Land at Dunnings Squash Club) and £196 (P35/602 Dunnings Mill Snooker Club) Section 106 Formal sports monies. This will leave a shortfall of £1.081 which will need to be met by reducing expenditure and/or increased local fundraising.

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (b) the project must be completed within 12 months of project funding being obtained;

- (2) a Facility Grant of £15,163 (60% of the total project cost) be awarded to the Copthorne Sports and Community Association to purchase grounds maintenance equipment, which is made up of £8,168 (P35/690 Land at Palmers Auto Centre) and £6,995 (P35/728 Land South of Grange Road) Section 106 formal sport monies.

This grant offer be made subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer; and
- (b) the project being completed within 12 months of project funding being obtained;

- (3) a Facility Grant of £15,000 be awarded to Crawley Down Gatwick Football Club towards the cost of grounds maintenance equipment which is made up of £11,994 (P35/728 Land South of Grange Road) Section 106 Formal sport monies.

This grant offer be made subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer;
- (b) the project being completed within 12 months of project funding being obtained;
- (c) details of a lease/licence agreement with the Council regarding the main pitch; and
- (d) submission of 2013/14 financial accounts;

- (4) a Facility Grant of £1,000 (11% of the total project cost) be awarded to Felbridge and Sunnyside Cricket Club to purchase grounds maintenance equipment, which is made up of £1,000 (P35/501 Land at Mariners and Redwood) Section 106 Formal sport monies.

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within

- (b) 12 months of the grant offer; and  
the project being completed within 12 months of project funding being obtained;
- (5) a Facility Grant of £500 (16% of the total project cost) be awarded to Crawley Down Cricket Club to upgrade the outdoor cricket nets which is made up of £500 (P35/654 Land at Burleigh Infant School) Section 106 Formal sport monies.

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (b) the project being completed within 12 months of project funding being obtained;
- (6) a Facility Grant of £62,799 (100% of the total project cost) be awarded to Worth Parish Council to build a new car park in Crawley Down, which is made up of £5,785 (P35/654 Land at Burleigh Infant School), £4,620 (P35/690 Land at Palmers Auto Centre), £615 (P35/717 Land at Haven Farm) and £51,779 (P35/728 Land South of Grange Road) Section 106 Local Community Infrastructure Fund contributions:

This grant offer be made, subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (b) the project being completed within 12 months of project funding being obtained;
- (7) a Facility Grant of £9,000 (18% of the total project cost) be awarded to Bolnore Village Community Partnership to purchase equipment and cover the start-up costs for the new Woodside pavilion which is made up of £9,000 (P35/595) Phases 4 and 5 Leisure contributions which are ring-fenced for use at the Bolnore Recreation Ground.

This grant offer be made, subject to the following conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
- (b) the project being completed within 12 months of project funding being obtained;
- (8) a Community and Economic Development Grant of £4,000 be awarded to the Hassocks Community Partnership towards the cost of extra opening hours (pilot project).

This grant offer be made, subject to the following conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety by March 2015; and
- (b) the project being completed by September 2015;
- (9) a Community and Economic Development Grant of £12,265 be awarded to the Church of the Transfiguration, Pyecombe, towards the cost of a new kitchen, plumbing, electrical work and CCTV.

This grant offer be made, subject to the following conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
  - (b) the project being completed within 12 months of project funding being obtained;
- (10) a Community and Economic Development Grant of £1,909 (75% of the total project cost) be awarded to the Hassocks Community Association to purchase new curtains for Adastral Hall.

This grant offer be made, subject to the following conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
  - (b) the project being completed within 12 months of project funding being obtained;
- (11) a Community and Economic Development Grant of £18,307 (100% of the total project cost) be awarded to Turners Hill Parish Council to refurbish the Ark village hall.

This grant offer be made, subject to the following conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
  - (b) the project being completed within 12 months of project funding being obtained;
- (12) a Community and Economic Development Grant of £1,000 be awarded to Burgess Hill Town Council to install a memorial stone and hold a commemorative event to remember Mr. Arthur A. Ghislain Patiny.

This grant offer be made, subject to the special condition that the project must be completed within 12 months of project funding being obtained;

- (13) a Community and Economic Development Grant of £500 be awarded to Haywards Heath Town Council Community Interest Company (CIC) to enable them to run a community event in the town in September 2014;
- (14) no grant award be made to the Haywards Heath Town Team Community Interest Company (CIC) for a contribution towards the 2015 Haywards Heath Bike Ride event;
- (15) a grant of £3,000 be awarded to the Circles Network as a contribution towards setting up three rural Time Banks;
- (16) a grant of £250 be awarded to the East Grinstead Flower Club as a contribution towards Flowers in the Sought Community event;
- (17) a grant of £500 be awarded to Mid Sussex Sinfonia towards the cost of the Children's Open Day;
- (18) no grant award be made to Sussex Chorus as a contribution to a Family Carol Concert;

- (19) a grant of £500 be awarded to the 6<sup>th</sup> East Grinstead Guides for camping and map reading equipment;
- (20) a grant of £500 be awarded to Bolney Rovers Football Club for training equipment for the Junior Side;
- (21) a grant of £500 be awarded to Bolnore Football Club for a training kit and referee/first aid courses;
- (22) subject to clarification that this is a non-profit making Club and agreement with the Chairman of the Panel, a grant of £518 be awarded to Cuckfield Lawn Tennis Club for Court Dividing Nets;
- (23) a grant of £379 be awarded to Hassocks Community Association for a table tennis table;
- (24) a grant of £450 be awarded to Haywards Heath Harriers as a contribution towards Junior Track and Field competitions; and
- (25) a grant of £500 be awarded to Haywards Heath Youth CIC as a contribution to a Circus Skills Workshop.

Chairman.